



DEPARTMENT OF GENDER,  
WOMEN & SEXUALITY STUDIES

UNIVERSITY *of* WASHINGTON

College of Arts & Sciences

## Application for Graduate Certificate in Sexuality & Queer Studies

Please complete this application form and attach your curriculum vita (CV). When you meet with your faculty advisor to plan your certificate program, you and your faculty advisor will both sign the form. Return the completed form to the GWSS Program Coordinator, in the GWSS main office PDL B110 or email the form to [gwss@uw.edu](mailto:gwss@uw.edu).

Student Name:

Student ID Number:

Home Department:

Student Email:

Name of SQS Certificate Faculty Advisor:

SQS Certificate Faculty Advisor Email:

Anticipated certificate completion quarter and year:

**Statement of Purpose:** What are your reasons for pursuing this certificate? How will the Graduate Certificate in Sexuality and Queer Studies contribute to your career goals?

Please remember to earn a certificate you must:

- have a faculty advisor.
- meet with your faculty advisor to discuss your certificate program.
- have your application document **on file** with the GWSS Program Coordinator (PDL B110 or [gwss@uw.edu](mailto:gwss@uw.edu)) at least 2 quarters before the quarter in which you intend to complete the certificate.
- read and understand the certificate requirements outlined in this document (also available on the GWSS website at <https://gwss.washington.edu/graduate-certificate-sexuality-queer-studies>).

**Student Signature:**

**Date:**

**Faculty Advisor Signature:**

**Date:**

Direct any questions or concerns to the GWSS Program Coordinator at [gwss@uw.edu](mailto:gwss@uw.edu) or in the GWSS Main Office PDL B110.

### **Admission Process and Standards**

Any matriculating student in a graduate or professional program of the University of Washington is eligible to work toward the certificate. Students are required to declare their intent to work toward earning the certificate by submitting a completed application indicating the name and approval of the student's certificate advisor to the GWSS Program Coordinator in the GWSS Main Office PDL B110 or by emailing the application to [gwss@uw.edu](mailto:gwss@uw.edu) at least 2 quarters before the quarter in which the student intends to complete the certificate program. Once the application is received and approved, the GWSS Program Coordinator will request the Graduate School to add the certificate program to the student's MyGrad Program.

Minimum Standards for Successful Completion of the Certificate Program: A minimum grade of 3.0 is required in each course taken toward the certificate.

### **Admission Requirements**

- A completed Application for Graduate Certificate in Sexuality & Queer Studies Application Form. The application must be received by the GWSS Program Coordinator in the GWSS Main Office PDL B110 or by email at [gwss@uw.edu](mailto:gwss@uw.edu) **at least 2 quarters before the quarter in which you intend to complete the certificate program.**
- Selection of a certificate advisor, a GWSS core faculty member or a GWSS adjunct faculty member, is required. A written commitment from the advisor as indicated via the advisor's signature on the application form.
- Submission of the student's curriculum vita (C.V.) with the application form.

## Certificate Requirements

Selection of a certificate advisor, a GWSS core faculty member or a GWSS adjunct faculty member, is required. The advisor works with the student to select appropriate coursework. The faculty advisor gives the final approval to grant the certificate once the student completes all required coursework.

- Receipt of the Application for Graduate Certificate in Sexuality & Queer Studies Application Form at least 2 quarters before the quarter in which the student intends to complete the certificate program.
- Receipt of the Completion of Requirements for Grad Certificate in Sexuality & Queer Studies Form before the last day of the quarter in which the student intends to complete the certificate program.
- Successful completion of Core Course - GWSS 464/564 with a minimum 3.0 grade.
- Completion of at least 20 credit hours in courses numbered at the 400 - 500 levels from the list of approved courses (**At least 15 of these credits must be from graded courses and at least 9 of the credits must be at the 500 level or above**). There is a maximum overlap of 6 credits between a student's degree program and the certificate program. According to graduate certificate guidelines these 6 credits must be electives in each program. **Independent study course work will not satisfy this requirement.** Courses must be taken for a grade or C/NC, not S/NS. Courses must be approved by the student's certificate advisor.
- Completion of a 1-credit capstone course. Students must register for the capstone course by submitting a Registration Request for Capstone - Grad Certificate in Sexuality & Queer Studies Form to the GWSS Program Coordinator at [gwss@uw.edu](mailto:gwss@uw.edu).
  - Capstone Course: Public capstone presentation at the completion of the certificate, completed in consultation with your advisor. (Please note: The student may also discuss the option of writing a 5000-word essay, in which the student develops a framework that ties together two papers the student wrote for any two of their required courses, re-write or re-submit two essays from those courses, and reflect on what they have learned from the Grad Certificate and how it has changed/impacted their thinking and/or career goals, with their certificate advisor.)

## Completion Requirements – Granting the Certificate

- Submission of the completed and signed Completion of Requirements for Grad Certificate in Sexuality & Queer Studies Form **before the last day of the quarter in which the student intends to complete the certificate**. After the student's completion of requirements form is received, the GWSS Program Coordinator will submit a petition to "Request to award certificate" in the student's MyGrad Program thus notifying the Graduate School to process and grant the certificate.

**I have read and understand the requirements and process required to earn a Graduate Certificate in Sexuality & Queer Studies.**

**Student Signature:**

**Date:**