

Application for the Graduate Certificate in Feminist Studies

Please complete this application form and attach your curriculum vita (CV). When you meet with your faculty advisor to plan your certificate program, you and your faculty advisor will both sign the form. Return the completed form to the GWSS Program Coordinator, in the GWSS main office PDL B110 or email the form to gwss@uw.edu.

Student Name:

Student ID Number:

Home Department:

Student Email:

Name of Certificate Faculty Advisor:

Certificate Faculty Advisor Email:

Anticipated certificate completion quarter and year:

Please remember to earn a certificate you must:

- have a faculty advisor.
- meet with your faculty advisor to discuss your certificate program.
- have your application document **on file** with the GWSS Program Coordinator (PDL B110 or gwss@uw.edu) at least 2 quarters before the quarter in which you intend to complete the certificate.
- read and understand the certificate requirements outlined in this document and also available on the GWSS website at <https://gwss.washington.edu/graduate-certificate-feminist-studies>. In addition to signing this page, please sign the bottom of the 2nd page of this document to indicate that you have read the requirements.

Student Signature:

Date:

Faculty Advisor Signature:

Date:

Direct any questions or concerns to the GWSS Program Coordinator at gwss@uw.edu or in the GWSS Main Office PDL B110.

Admission Process and Standards

Any matriculating student in a graduate or professional program of the University of Washington is eligible to work toward the certificate. Students are required to declare their intent to work toward earning the certificate by submitting a completed application indicating the name and approval of the student's certificate advisor to the GWSS Program Coordinator in the GWSS Main Office PDL B110 or by emailing the application to gwss@uw.edu at least 2 quarters before the quarter in which the student intends to complete the certificate program. Once the application is received and approved, the GWSS Program Coordinator will request the Graduate School to add the certificate program to the student's MyGrad Program.

Minimum Standards for Successful Completion of the Certificate Program: A minimum grade of 3.0 is required in each course taken toward the certificate.

Admission Requirements

- A completed Application for the Graduate Certificate in Feminist Studies - The application must be received by the GWSS Program Coordinator at least 2 quarters before the quarter in which the student intends to complete the certificate program.
- Submission of the student's curriculum vita (C.V.) with the application.

Certificate Requirements

Selection of a certificate advisor, A GWSS core faculty member or a GWSS adjunct faculty member, is required. The advisor works with the student to select appropriate coursework. The faculty advisor gives the final approval to grant the certificate once the student completes all required coursework.

- Submission of the Application for the Graduate Certificate in Feminist Studies at least 2 quarters before the quarter in which the student intends to complete the certificate program - to the GWSS Program Coordinator.
- Submission of the Completion of Feminist Certificate Requirements form **before the last day of the quarter** in which the student intends to complete the certificate program - to the GWSS Program Coordinator.
- Completion of the three-quarter sequence of core graduate courses in Feminist Studies (GWSS 501, GWSS 502 and GWSS 503). (5 credits each for 15 credits total) These courses must be taken in sequence.
- Completion of at least two other 400 or 500 level courses related to Feminist Studies (total of 10 credits minimum). Courses at the 400 or 500 level from within the student's home department with heavy emphasis on feminist analysis are eligible. There is a maximum overlap of 6 credits between a student's degree program and the certificate program. According to graduate certificate guidelines these 6 credits must be electives in each program. **Independent study course work will not satisfy this requirement.** Courses must be taken for a grade or C/NC, not S/NS. Courses must be approved by the student's certificate advisor.
- Completion of a 1-credit capstone course. Students must register for the capstone course through the GWSS Program Coordinator at gwss@uw.edu. Students will write a 5000-word essay in which they develop a framework that ties together two papers they wrote for any two of their required courses, re-write or re-submit two essays from those courses, and reflect on what they have learned from the graduate certificate and how it has changed/impacted their thinking and/or career goals.

Completion Requirements – Granting the Graduate Certificate in Feminist Studies

- Submission of the completed and signed Completion of Feminist Certificate Requirements form before the last day of the quarter in which the student intends to complete the certificate - to the GWSS Program Coordinator. After the student's completion of requirements form is received, the GWSS Program Coordinator will submit a petition to "Request to award certificate" in the student's MyGrad Program thus notifying the Graduate School to process and grant the certificate.

I have read and understand the requirements and process required to earn a Graduate Certificate in Feminist Studies:
Student Signature: _____ **Date:** _____