

Academic Student Positions Policy

Academic student positions are covered by the contract between the UW and the United Auto Workers (UAW). For all other student employment positions, [UW Compensation](#) establishes compensation requirements in accordance with University policy and as described on UW HR's [Student Employees web page](#). Student employees must be paid at least the Washington State minimum wage.

Undergraduate Student Hourlies are paid based upon duties, experience and specialized knowledge as defined by the supervisor. Undergraduates are generally paid within the [Current Student Pay Schedule](#) established by UW Human Resources. Occasionally, undergraduates are paid at higher rates, with an exception to pay approval, based upon very high level of professional experience and assigned duties that require such high level skills.

Effective January 1st, 2019, Undergrad student hourlies in the GWSS will be paid from the departmental allocation at the rate of \$16.39-20 per hour (DOE). As per Article 32 of the collective bargaining agreement, undergrad student hourlies will not be required to work more hours than specified in their appointment letters, or work any hours for which they are not paid.

Undergrad student hourlies in the GWSS are paid on an hourly rate basis. ASE will submit hours via Workday, which the instructor will approve. It is the supervisor's responsibility to ensure assignment and completion of work for the project period, or to notify the Administrator if the hired undergrad student hourlies was not available for work (should not to be paid) after being appointed for the quarter.